DESIGN GUIDELINE 8.1
SUBSTITUTIONS

(Formerly Owner's Option)

General

The University requires that specific vendor's products be used to assure job quality through reliability, ease of maintenance, manufacturers proven maintenance and warranty support, control of stock and value. This process is controlled by disallowing the Contractor from making substitutions for specified products. The Contractor is typically permitted to propose Owner's Options (voluntary alternates) at the time of bid only. It is unusual for the University to consider a substitution after bids have been awarded and during the construction phase.

Related Documents

Project Manual, Instructions to Bidders
Preferred Manufacturers List (PML)

Specifications

Include language explicitly prohibiting substitutions.

Do not use the phrase "or equal" after any specific vendor's product identification in the specification sections or on the drawings (including details).

For all specification sections that are included in the PML, restrict product selections to those manufacturers listed in the PML. Where none are listed, select manufacturers utilizing the criteria in the "General" paragraph of this document. The University encourages the largest number of PML listed manufacturers be included in the specification. However, if there are concerns with a particular manufacturer, it is not required they be included, provided a minimum of three are listed as approved in the specification. If it is believed manufacturers other than those listed in the PML should be considered, discuss this issue with the Design Manager prior to release of the construction documents.